



FM 101.7
kstk *Stikine River Radio*
CoastAlaska, Inc.

Position Announcement KSTK Station Manager – Part-Time

The Station Manager coordinates with staff on administrative, operational, financial, and regulatory management of the station while serving as the primary liaison with community partners, industry organizations, and government agencies. This position ensures the station remains compliant with all applicable regulations and supports the organization's mission and strategic goals. This position is an opportunity to lead a small but strong team in keeping Wrangell connected, informed and entertained.

Position responsibilities include:

- Manage KSTK staff, providing leadership and support.
- Maintain positive working relationships with the City & Borough of Wrangell and other community partners for the benefit of community health, safety, and education.
- Ensure compliance with all Federal Communications Commission (FCC) rules and regulations.
- Coordinate with CoastAlaska Engineering on technical needs of KSTK.
- Learn to operate KSKT's broadcast equipment and web processes.
- Perform administrative duties including payroll prep, budget development and oversight.
- Assist with grant writing, reporting and compliance.

We are looking for someone who values:

- Collaboration and teamwork – Excellent communication and organizational skills, able to manage critical deadlines. Consistently looking for ways to innovate, to stay current, improve efficiency, and promote communitywide inclusiveness.
- Working to build community – Familiar with nonprofit management and interested in community conversations with multiple viewpoints and values local news reporting.
- Flexibility – Ability to work in an evolving environment where it is necessary to prioritize multiple, competing tasks. Willingness to share in the work of all aspects of broadcast operations, fundraising and community connections as appropriate.

KSTK is a local non-profit public media organization providing local news reporting, community connections and health and safety information.

- **Deadline: Open until filled and screening applications immediately. Interested candidates are encouraged to apply by 9/30/26.**
- **Salary: Range F, \$32,500 to \$40,000 annually, depending on experience for this half-time position.**
- **Training: We are looking to hire now with the opportunity to learn from the current manager through the end of December 2026.**
- **To apply: Submit a letter of interest and your resume with three professional references by e-mail to apply@kstk.org.**

KSTK is a CoastAlaska member station and is an equal opportunity employer dedicated creating a working environment that promotes equity and inclusiveness. We believe attracting and retaining diverse staff is crucial to serving our community and fulfilling our mission. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or veteran status.